

T. Wistar Brown Teachers' Fund
Important information about applying to the Fund

Application Deadlines:

Summer term: March 10

Spring/Fall/Winter term: June 10

Purpose of the Fund

T. Wistar Brown specified the uses for his Fund as follows: ...To encourage young Quakers...who wish to qualify for teachers (12th grade and below) and are desirous of obtaining the needful instruction and cultivation to qualify them for the chosen profession. Quakers who are twenty-one years of age and older, and who have completed their undergraduate degree, and are (a) choosing the profession of teaching and desire to take a one year course in a university or other preparation for their profession...(b) teachers wishing to attend summer schools or other places of instruction open during the vacation season (c) Quakers teaching who are of competent ability to profit by a summer at Woodbrooke, England.

Grants are also given for professional development programs offered by Quaker organizations, such as Pendle Hill Retreat Center and Friends Council on Education.

Eligibility Requirements

- Must be a member of a Quaker meeting
- Must be 21 years of age
- Must be teaching or be able to verify intent to enter the Pre-K thru 12th grade teaching field
- Must be planning a course of study in a credible institution with a documented history of academic rigor

Grants are for tuition only, not for travel, lodging, or materials, and will be paid directly to the educational institution.

Thank you for your interest in the Fund. This sheet will explain the most important details you will need to submit an application -- if you have any questions or concerns about the Fund's requirements, please send an email to: dgatto@friendsfiduciary.org.

Each application must include all of the following, in one envelope, or in one electronic communication, along with your completed application:

1. Required for first time applicants or if you have not submitted such a letter for five years:
 - a. an original, signed letter, on letterhead, certifying membership from the Clerk of your Monthly Meeting, Recorder or committee responsible for membership.
2. With every application:
 - a. an original, signed letter of recommendation from the Principal of the school in which you are employed; or...
 - b. if you are not presently teaching, this original signed letter of recommendation must be from an educator well acquainted with you and your circumstances.

You will receive an affirmation letter, to be signed and returned, at the end of the semester affirming that you have successfully completed the courses listed on the application. If the courses are not completed, we ask that you return the grant to T. Wistar Brown Fund to be used by others.

**T. Wistar Brown Teachers' Fund
GRANT APPLICATION**

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Summer term: March 10
Fall/Winter term: June 10**

Eligibility Requirements:

- **Must be a member of a Quaker meeting**
- **Must be 21 years of age**
- **Must be teaching or be able to verify intent to enter the Pre-K thru 12th grade teaching field**
- **Must be planning a course of study in a credible institution with a documented history of academic rigor**

Grants are for tuition only, not for travel, lodging, or materials, and will be paid directly to the educational institution.

This application MUST include:

- (1) an original, signed letter, on letterhead, certifying membership from the Clerk of your Monthly Meeting, Recorder, or committee responsible for membership. **Required for first time applicants or if you have not submitted such a letter for five years.***
- (2) with every application, an original, signed letter of recommendation from the Principal of the school in which you are employed. If you are not presently teaching, this original signed letter of recommendation must be from an educator well acquainted with you and your circumstances.**

Applications lacking the above-noted documentation cannot be considered.

PLEASE LEGIBLY PRINT ALL INFORMATION

Date: _____

Your full name: _____ Social Security #: _____

Address: _____

City: _____ State: _____ Zip: _____ Email address: _____

Home telephone number: (____) _____ Date of Birth _____

Your Monthly Meeting: _____ Quarterly Meeting: _____

• **VERY IMPORTANT: Read the purpose of the Fund below:**

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- **Are you making application under provision (a) (b) (c) (check only one box)**
- **If (a) or (b) applies to you, please complete the information below:**

Name of college/university: _____

Name/Address of the Bursars Office: _____

Degree to be earned: _____

Address of College/University to send grant payment: _____

	Course 1	Course 2	Course 3
Length of Time of Study:			
Credits you will Earn:			
Credits Earned Towards:			
Purpose of your Study:			
Expected Graduation Date:			

- Please check which period this request covers.
 - Summer 20__(applications close March 10)
 - Fall/Winter/Spring 20____(applications close June 10)

• By what date will the funds be needed? _____

• What intention do you have to make elementary or secondary school teaching your career?
Please be VERY SPECIFIC AND USE A SEPARATE SHEET OF PAPER.

• **EDUCATIONAL BACKGROUND AND YOUR EXPERIENCE**

Education: High School (name & location) _____

College(s) (with degree earned) _____

Graduate School (s) (with degree earned) _____

Any non-teaching experience since college? _____

If you have taught previously, where & when? _____

Where & what are you teaching now? _____

Have you a contract for next year? _____ Where and what? _____

• **TUITION COST AND YOUR FINANCES**

Please tell us the tuition cost of your course of study **for the period covered by the application for this grant:** \$ _____

• **HOW DO YOU EXPECT TO COVER TUITION COSTS?**

How much of the tuition will you:

- 1. cover from your own family income \$ _____
- 2. cover from contributions by your school \$ _____
- 3. cover from support by your Meeting, other Quaker sources, or non-Quaker sources \$ _____
- 4. Request to cover via a grant from the T. Wistar Brown Fund \$ _____

• **HOW MANY ARE THERE IN YOUR IMMEDIATE FAMILY? # _____**

NOTE: If you are single and emancipated, you needn't list your parents and siblings.

<u>NAME</u>	<u>AGE</u>	<u>RELATIONSHIP</u>	<u>OCCUPATION</u>

Now, please tell us about your income from the last tax year (please use the figure for total income from the IRS Form 1040, 1040A, or 1040EZ):

Your income \$ _____

Your spouse's income \$ _____

Any other family income \$ _____

TOTAL FAMILY INCOME \$ _____

Tell us about any changes that you know or anticipate in these figures for the current year: Use another sheet if necessary.

Do you have any unusual financial circumstances? Use another sheet if necessary.

Is there anything else you think would be helpful for us to know when judging your application? Use another sheet if necessary.

***Please return with support materials to:
 Friends Fiduciary Corporation
 Attn: T. Wistar Brown Teachers' Fund
 1700 Market Street, Suite 1535
 Philadelphia, PA 19103***

By my signature below, I certify that the information provided above is true and correct.

Applicant Signature: _____ **Date:** _____